

Instructions for Uploading the Documents required while filling the on line application form for admission to LL.B-5 year CAP-2018

Candidates and Parents are requested to Scan the following documents & keep ready for uploading while filling the on line Application form in their Pen Drive **OR** Desktop **OR** Laptop.

- 1) Photograph Image: Passport size colour photograph. Size of photo file should be between 20KB to 50KB. The Image file should be in JPG or JPEG format.
- 2) Signature Image: Applicant has to Sign on white paper with Black Ink Pen. Signature image Size file should be between 10KB to 20KB. The Image file should be in JPG or JPEG format.
- 3) The documents listed in following table should be in PDF format of Size up to 100KB.
- 4) The Scanned & uploaded documents should be readable. Candidates are advised to upload the documents only after ensuring this. If the Uploaded documents are not readable then such documents will not be considered as valid and the responsibility of the same shall completely be with the candidate.

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
1	All candidates	1)SSC(Std.X) Mark sheet. 2)XI th Passed Marksheet. 3)HSC (Std.XII) Mark Sheet / or equivalent 4)MAH-LL.B-5 Yrs.2018 CET Score card. 5)Hall Ticket of LL.B-5 year CET-2018 6)LL.B-5 Year CET on line application form. 7)Domicile Certificate or Birth Certificate Mentioning place of Birth or School Leaving Certificate mentioning place of birth.
In addition to the above documents, candidates are required to upload following documents depending upon the Category to which they belong.		
2	Maharashtra State Type-A Candidates	Domicile Certificate of the candidate or Birth Certificate or School Leaving certificate of the candidate Indicating place of Birth in the State of Maharashtra. Or Community, Nativity & Date of Birth Certificate. Candidate has to upload any one document from these four document.
3	Maharashtra State Type-B Candidates	Domicile certificate of father or mother of candidate indicating that he/she is domiciled in the State of Maharashtra.

4	Maharashtra State Type-C Candidate	Certificate from the employer in Pro forma-A stating that father or mother of the candidate who is a Central Government/Government of India undertaking employee is presently posted in/outside Maharashtra.
5	Maharashtra State Type-D Candidate	Certificate from the employer in Pro forma-B-1 stating that father or mother of the candidate who is a Maharashtra State Government or Maharashtra State Government undertaking employee. OR Undertaking along with documentary evidences from the retired employees stating the Place of Settlement in Proforma-B2.
6	Maharashtra State Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1)Certificate stating that candidate belongs to the disputed border area in Pro forma-G1 . And 2)Certificate stating that the mother tongue of the candidate is Marathi in Pro forma-G2
7	Backward class candidates belonging to S.C./ S.T. from the State of Maharashtra only.	1)Caste certificate And 2)Caste/Tribe validity Certificate. If Caste/tribe Validity certificate is not available then candidate has to upload Receipt of application form for Caste/Tribe Validity Certificate. But Candidates have to upload the Caste/Tribe Validity certificate before the 20 th July 2018, otherwise candidate will be considered in Open category.
8	Backward class candidates belonging to VJ/DT/NT(A)/NT(B)/NT(C)/NT(D)/O.B.C/S.B.C from the State of Maharashtra only.	1)Caste certificate. And 2)Caste/Tribe validity Certificate. If Caste/tribe Validity certificate is not available, then candidate has to upload Receipt of application form for Caste/Tribe Validity Certificate. But Candidates have to upload the Caste/Tribe Validity certificate before the 20 th July 2018, otherwise candidate will be considered in Open category. And 3)Non creamy layer certificate valid upto 31st March 2019 . If Non creamy layer certificate is not available, then candidate has to upload Receipt of application form for Non creamy layer certificate. But Candidates have to upload the Non creamy layer certificate before the 20 th July 2018, otherwise candidate will be considered in Open Category.
9	Ex-Servicemen (Def-1)	1)Defence service Certificate Pro forma-C . And 2)Domicile certificate of father/mother who is an ex-

		service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1)Defence service Certificate Pro forma-C . And 2)Domicile certificate of father/mother who is active defence service person is domiciled in the State of Maharashtra.
11	Active Non Domicile Defence candidates. (Def-3)	1)Defence service Certificate Pro forma-C And 2) Certificate from the employer in the Pro forma-D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the Proforma-E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Person with disability Candidates. P1=Visually impaired(Blind). P2 =Deaf& Dumb (Speech & Hearing Impaired). P3 = Orthopedic disorder, Learning Disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spatic, Autism.	1)Certificate in the Proforma- F (For P1, P2, P3) And Also F-1(For P3 Learning Disability) And 2)Domicile certificate of the candidate.
13	Jammu and Kashmir Migrant Candidates.	1)Certificate of posting in case of defence and Government servants in Proforma-J Or 2)Certificate of stay in refugee camp for those staying in camp in Pro forma-K Or 3)Certificate stating that the candidate belongs to displaced family in Pro forma-L
14	Foreign Nationals/ Foreign students	1)Eligibility certificate from concerned University in which candidates is seeking admission 2) Certificate / Proof of foreign national or Foreign student status. 3) Pass port of the candidate & Valid Student Visa of the Candidate 4) Equivalence certificate from the Association of Indian Universities, New Delhi (AIU)
15	Persons of Indian Origin/Overseas Citizen of India Candidates	1)Eligibility certificate from concerned University in which the candidate is seeking admission 2) Certificate /Proof of Persons of Indian Origin status. 3) Passport of the candidate & PIO/OCI Card

		<p>4) Affidavit of Claimant/Sponsor disclosing his full identity i.e Full Name, Age, Residence, Occupation, relationship with candidate, etc duly signed by the sponsor(Annexure-A).</p> <p>5) Affidavit of Claimant disclosing his full identity i.e Full Name , Age, Residence, Occupation, relationship with sponsor along Family tree duly signed by Candidate/student or his/her parents in prescribed format (Annexure-B).</p> <p>6)Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board</p>
16	Workers in Gulf Countries/	<p>1)Eligibility certificate from concerned University.</p> <p>2)Certificate /Proof of Person having workers in Gulf Countries/ NRI Status.</p> <p style="text-align: center;">OR</p> <p>2) Letter from Employer on Company Letter Head along with the necessary information (i.e. date of appointment and working period in the said firm, address, etc.),</p> <p>3) Passport and Visa of parent working in foreign country</p> <p>4) Residence/work permit</p> <p style="text-align: center;">Or</p> <p>4) Residence (Address) Proof Such as : Driving Licence/Telephone Bill/Electric Bill/ Property Tax Copy/ It Return Copy/ Bank Statement to prove 182 days of the Stay in foreign country etc documents showing the residence address.</p> <p>5) Affidavit of Claimant/Sponsor disclosing his full identity i.e Full Name, Age, Residence, Occupation, relationship with candidate, etc duly signed by the sponsor (Annexure-A).</p> <p>6) Affidavit of Claimant disclosing his full identity i.e Full Name , Age, Residence, Occupation, relationship with sponsor along Family tree duly signed by Candidate/student or his/her parents in prescribed format (Annexure-B).</p> <p>7) Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board</p>
17	Non Resident Indian	<p>1)Eligibility certificate from concerned University in which the candidate is seeking admission.</p> <p>2)Certificate of Embassy stating NRI Status of the Sponsor.</p> <p style="text-align: center;">Or</p>

		<p>2) Proof of residence showing minimum continuous 182 days of stay of claimant NRI in abroad for the Academic year of Admission, prior to the admission date. Proof Such as : Driving Licence/Telephone Bill/Electric Bill/ Property Tax Copy/ It Return Copy/ Bank Statement etc showing the residence address.</p> <p>3) Sponsors valid Passport and VISA.</p> <p>4) Affidavit of Claimant/Sponsor disclosing his full identity i.e Full Name, Age, Residence, Occupation, relationship with candidate, etc duly signed by the sponsor (Annexure-A).</p> <p>5) Affidavit of Claimant disclosing his full identity i.e Full Name , Age, Residence, Occupation, relationship with sponsor along Family tree duly signed by Candidate/student or his/her parents in prescribed format (Annexure-B).</p> <p>6) Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board</p> <p>7) School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ Marriage Certificates etc of concerned relative members shown on family tree/chart.</p>
17	Minority Candidates	<p>1)Declaration of the Candidate for the respective Linguistic / Religious Minority Community in Profarma “O”</p> <p style="text-align: center;">Or</p> <p>1)Leaving Certificate having Information pertaining to Religion / Mother tongue</p> <p>2) Domicile certificate of the candidate belonging to the State of Maharashtra..</p>
18	Certificate for Orphan Candidates	<p>1) These candidate claiming reservation under this quota as per G.R.No OCC-2011/C.N.212/Desk-3 Woman and Child Development Department, Mantralaya Mumbai 400032 dated 2nd April 2018 will produce Orphan Certificate from Regional Deputy Commissioner, Woman and Child Development.</p>

